



VLA-9724

Declare January 2023Roll Number : Access Code : **City of Ottawa - Vacant Unit Tax**

Beginning in 2023, residential property owners must complete an annual declaration notifying the City of their property's occupancy.

This letter is to notify you that a declaration will be required for  AVE.
Declarations open in January 2023 and must be completed by March 16, 2023.

Next Steps**1 - Learn about the Vacant Unit Tax**

The Vacant Unit Tax (VUT) is a tax on residential units which are not a principal residence and are vacant for more than six months. The VUT will encourage homeowners to return units to the housing market and proceeds will be used to support affordable housing initiatives.

The VUT is based on the property status from the year before – meaning if the home is vacant in 2022, the tax will become payable in 2023.

2 - Prepare Information for Declaration

You will need your Roll Number and Access Code to complete your declaration which are included at the top right corner of this notice. They can also be found on your previous year's property tax bill. Additional information may be required for some occupancy types.

3 - Complete your declaration in January

Beginning in January, declarations can be submitted by visiting Ottawa.ca/VUT or using your property tax account on MyService.Ottawa.ca.

Declarations must be completed by March 16, 2023. If you do not complete your declaration, your property will be deemed vacant and charged the tax.

Accessibility

The City has declaration options for those who require accessibility-related supports or for those who do not have computer or internet access. More information will be provided in January.

Visit www.ottawa.ca/VUT for more information. Information is also available in Arabic, Somali, Simplified Chinese and Spanish.